

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
December 13, 2018**

Call to Order - Public Budget Hearing Opened:

7:03 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata, Duff Comstock
and Bruce Boydston

Other TWSD Present:

Timothy J. Flynn (TWSD Attorney) and Edd Berchem (TWSD
accounting services)

Residents Present:

None

Minutes:

The draft November 8, 2018 monthly Board meeting minutes was
approved by the Board (5-0).

Timothy J. Flynn:

**There were no public Budget comments. Closed public budget
hearing at 7:04.**

**Timothy J. Flynn presented financial resolution documents to be
voted on by the Board.** The resolutions are as follows:

Resolution 2018-12-1 Vote for 5 to 0 (Subject to amendment to
include a portion of Treasurer fees in the General Fund)

Summarizing expenditures and revenues and adopting a
Budget for Thunderbird Water and Sanitation District for the
calendar year ending December 31, 2019.

Resolution 2018-12-2 Vote for 5 to 0

Appropriating sums of money for the Thunderbird Water and
Sanitation District in the amount and for the purpose set forth in
the 2019 Budget.

Resolution 2018-12-3 Vote for 5 to 0

Levying general property taxes for the year 2018 to help
defray the costs of government for the Thunderbird Water and
Sanitation District for the 2019 Budget year.

All Resolutions were signed by TWSD President Larry Morris and TWSD Secretary Gary Cammarata.

In addition, the TWSD President, Larry Morris, signed the Certification of Tax Levies for Non-School Governments and the TWSD Secretary Gary Cammarata signed the Certification of Budget

Timothy J. Flynn presented Lambert Ranch ground Water rights Easement documentation for the Board's review.

New legal descriptions with new alignments were used to create two drafts of easement agreements.

One draft is an agreement TWSD would use if TWSD can negotiate it with Lambert Ranch HOA.

The other draft is what TWSD would present to Lambert Ranch HOA if TWSD must go to condemnation Procedures.

The Board and Tim Flynn discussed various aspects of evaluating the feasibility of obtaining financing for Lambert Ranch ground water and possibly for Dominion water.

Locates – Tim Flynn reviewed the new regulations concerned with contractor requests, prior to excavation, for the location of pipelines. TWSD is now required to become a Tier1 organization. The Board Voted (5-0) to convert from a Tier 2 to a Tier 1 membership for Colorado 811. Larry Morris will fill out the proper forms.

Devils Head Metropolitan District (Penley) – Tim Flynn has not been contacted concerning DHMD's prior requests for TWSD to abandon certain water rights areas within TWSD boundaries. No action is required at this time.

Financial:

Accounts payable was reviewed by the Board. Checks dated December 13, 2018 (# 8890-#8906) were signed. All checks were unanimously approved for issue (5-0) by the Board.

Checks Printed (Guaranty Bank and Trust) and issued (12/13/2018) for billings were #8890 through #8906. Beginning check #8890 reconciles to checks #8889 issued on 11/08/2018.

Register (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation – The beginning cash balance (12/13/2018 report) does reconcile to the ending cash balance from the prior monthly Board meeting (11/08/2018 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance including deposit (12/13/2018 report) reconciles to the ending balance from the prior month (11/8/2018 report).

TWSD Financial Statements for January 1 – November 30, 2018. Copies of the Financial Statements were reviewed by the Board. Financial Statements were accepted unanimously by the Board (5-0).

Cut off List (Delinquent List) – The Cut off List was examined by the Board. The question of termination of water service was discussed.

Cash Management – Barry Gager (Treasurer) proposed moving funds from the TWSD Chase Bank account to the TWSD UBS investment account in order to increase the interest earned. The Board approved of the move of funds (5-0). Barry's intent is to close out the Chase Account and open a checking account (in addition to the investment account) with UBS. Barry will review this change to verify the feasibility of the move (including dual signatures on UBS checks) and report back to the Board by email.

Sequoyah Billing System – Edd Berchem (Accounting Services) is not able to electronically enter his spread sheets of quarterly water usage into the Sequoyah Billing system. Barry Gager will follow up with Sequoyah to determine a solution.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business:

System operation – The chlorine system, pumps and SCADA system are working properly. Large water leak. Water coming out of small tank (next to the large tank). Need to schedule repair. This may be the cause of the loss of water reported by Edd Berchem.

Rural Water Authority of Douglas County – Starting in 2019 RWADC will be having its meetings at the Sedalia Fire Station.

TWSD new Web Site – The System is essentially complete. Barry Gager will inquire about getting more information allowing other Board members to back up Barry to administer the Web Site.

Dominion Feasibility Study - TWSD is waiting to be sent a contract regarding the Grant.

New Business:

Notice of Violation - Letter will be included in next billing. The Board discussed the management of backflow devices.

Water Line Break Policy – The Board discussed change to the Policy.

Water Rate Fees – The Board Discussed the rate charged for water with a target of next July for a possible change.

System Improvement Fee - Board voted to change the fee to \$400. Vote = 3for, 1against, 1abstain

Adjourn: 10:40 PM

Submitted by:
Gary D. Cammarata
TWSD Board Secretary