

Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
September 12, 2019

Call to Order:
7:08 P.M.

TWSD Board Members Present:
Larry Morris, Bruce Boydston, Gary Cammarata and Duff Comstock.
Other TWSD Present:
Edd Berchem (TWSD accounting services)

Residents Present:
None

Minutes:

The draft TWSD Board minutes as adjusted and presented for the 8-8-2019 monthly Board of Directors meeting was approved unanimously by the Board (4-0).

The minutes for the 8-8-2019 monthly Board of Directors meeting were recorded by Bruce Boydston in the absence of Board Secretary Gary Cammarata. The bank reconciliation portion of the 8-8-2019 minutes was not conducted at the 8-8-2019 meeting but is included below.

8-8-2019 Checks Printed Independent Bank (Guaranty Bank and Trust) and issued (8/8/2019) for billings were #8998 through #9010. Beginning check #8998 reconciles to check #8997 (as adjusted) issued on 7/28/2019

8-8-2019 Register Independent Bank (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation – The beginning cash balance (8/8/2019 report) does reconcile to the ending cash balance from the prior monthly Board meeting (7/11/2018 report).

8-8-2019 Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance (8/8/2019 report) reconciles to the ending balance from the prior month (7/11/2019 report).

8-8-2019 Register (UBS) - Cash Reserve Report – Reconciliation - The beginning balance (8/8/2019 report) reconciles to the ending balance from the prior month (7/11/2019 report).

Financial:

9-12-2019

Accounts payable was reviewed by the Board. Independent Bank (Guaranty Bank) checks dated 9-12-2019 (# 9011- #9024) were signed. All check payments were unanimously approved for issue (4-0) by the Board.

Checks Printed Independent Bank (Guaranty Bank) and issued (9/12/2019) for billings were #9011 through #9024. Beginning check #9011 reconciles to check #9010 issued on 8/8/2019.

Register Independent Bank (Guaranty Bank) - Cash Reserve Report – Reconciliation – The beginning cash balance (9/12/2019 report) does reconcile to the ending cash balance from the prior monthly Board meeting (8/8/2019 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance (9/12/2019 report) reconciles to the ending balance from the prior month (8/8/2019 report).

Register (UBS) - Cash Reserve Report – Reconciliation - The beginning balance (9/12/2019 report) reconciles to the ending balance from the prior month (8/8/2019 report).

TWSD Financial Statements for January 1 – August 31, 2019.
The Financial Statements were reviewed. The Board unanimously accepted the Financial Statements (4-0) subject to an accounting adjustment between DWSD study income and DWSD study expense.

Flash Drive Exchange – The Treasurer and Accounting Services did not exchange accounting transaction back up flash drives. The TWSD Treasurer was not present.

Old Business:

System operation – Bruce Boydston reports the chlorine pump failed. The injector was cleaned. We now have a new pump in operation and Bruce rebuilt one of the old pumps. Bruce also reports a pump returned to the vendor was not repaired by the vendor under its warranty because of nonmanufacturer damage

The SCADA system was repaired. The system was down and a “network box” was replaced.

New Business:

Fire Hydrant Flushing – The TWSD Board Set the dates of October 5, 6, 2019 to flush TWSD Hydrants.

Flume - Leak detection device – A leak detection device called Flume was tested by Barry Gager. Barry's conclusion was the device would not work for TWSD households for various reasons such as a regular need to reboot the device, problem with the iron lids on our meters and difficulties with monitoring the devices centrally by the Board.

Water Break Policy Change – The water break policy has been changed by the TWSD Board. The primary Change is that the policy now only covers the main line from the meter to the house. This policy will be included in the TWSD rules and regulations. The change was approved by a unanimous vote (4-0) of the Board effective September 12, 2019.

Leak Detection – Colorado Rural Water Association was contacted in reference to water main leak detection. The Board may be able to have a representative of the Association who could present information concerning leak detection and possible funding sources at the next Board meeting.

Meter Pit Availability- Some construction, such as fences, has blocked access to meter pits. The TWSD Board has drafted guidelines for construction in Indian Creek Ranch that would always allow easy access to the meter pits.

Guidelines have been formulated and approved by the Board and will be sent with the next billing, on the Web Site and through blast email. In addition, the Board will discuss the problem with the ICRIA Board and see if a meter pit accommodation can be incorporated into the ICRIA construction approval process.

Adjourn:

9:05

Submitted by:

Gary D. Cammarata
TWSD Board Secretary