

# AMENDED

Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
November 8, 2018

## AMENDED January 9, 2020

### Note:

On December 31, 2019 Barry Gager (TWSD Treasurer) was unable to locate the monthly Board meeting minutes in which the current amount of the System Improvement Fee was determined by the Board. He did determine that the Board minutes dated November 8, 2018 had reference to a Board discussion of the Improvement Fee, but no reference to a change in the amount.

This situation was reported to Gary Cammarata (TWSD Secretary). Gary Cammarata reviewed the audio recording of the November 8, 2018 Board meeting minutes. The audio recording included a Vote (3 for, 1 against and 1 abstained) to increase the System Development Fee from \$350 to \$400. An amendment to the November 8, 2018 Board minutes was made to include the Vote for the increased Fee.

The amendment is included on the third page of this document under the heading of New Business.

Call to Order:  
7:10 P.M.

TWSD Board Members Present:  
Larry Morris, Barry Gager, Gary Cammarata, Duff Comstock and Bruce Boydston

Other TWSD Present:  
Edd Berchem (TWSD accounting services)

Resident Present:  
None

Minutes:  
The draft October 11, 2018 monthly Board meeting minutes was approved, subject to a word correction, by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Checks dated November 8, 2018 (# 8875-#8889) were signed. All checks were unanimously approved for issue (5-0) by the Board pending the reconciliation of the cash balance/ cash the reserve report below.

Checks Printed (Guaranty Bank and Trust) and issued (11/8/2018) for billings were #8875 through #8889. Beginning check #8875 reconciles to checks #8873 & #8874 issued on 10/26/2018 (After the last Board meeting).

Register (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation – The beginning cash balance (11/8/2018 report) does reconcile to the ending cash balance from the prior monthly Board meeting (10/11/2018 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance including deposit (11/8/2018 report) reconciles to the ending balance from the prior month (9/14/2018 report).

Chase Bank Dual Signature Requirement – The Board discussed the need for dual signatures on checks written on the Chase Bank account. Barry Gager (TWSD Treasurer) will follow-up with Chase. Barry also indicated that it may be to TWSD's advantage to change to a different bank because of the availability of higher interest rates at other financial institutions.

TWSD Financial Statements for January 1 – October 31, 2018. Copies of the Financial Statements were reviewed by the Board. Financial Statements were accepted unanimously by the Board (5-0) subject to a review of the classifications of Dues and Subscriptions.

Cut off List (Delinquent List) – The Cut off List was examined by the Board. No comments were noted.

Budget – Barry Gager (TWSD Treasurer) handed out a draft of proposed 2019 budget line items. Items such as Combined Fund Balance were examined and the possible need for an increase in water rates and other funding resources was discussed. The impact and timing of a Lambert well and obtaining Dominion water was reviewed by the Board. The Budget will be finalized for the December 13, 2018 Board meeting.

Water Loss – Edd Berchem reported that it appears that TWSD well meters indicate the District has pumped twice as much water from well # 1 and well #3 as has been used by the total of all household meters.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business:

System operation – The chlorine system, pumps and SCADA system are working properly. Chlorine is being ordered.

Rural Water Authority of Douglas County – Budget meeting trying to determine how to raise \$2,000 in general contributions to balance the budget. Authority member thinks that he may be able to get insurance for \$300.00 instead of \$2,000.00.

Lambert Ranch – TWSD attorney is in the process of getting easement documentation out to Lambert HOA representatives.

TWSD new Web Site – The System is essentially complete.

Penley Development – The Board discussed the Devils Head Metropolitan District. There has been nothing received by TWSD in relation to TWSD giving up certain water rights areas to DHMD

Dominion Water – Next Thursday there will be a meeting for formal approval by the Water Conservation Board of the grant to TWSD for conducting the feasibility study to bring Dominion Water to TWSD. In addition, the Board reviewed the feasibility study of proposed pipeline routes as discussed with the engineer conducting the feasibility study.

New Business:

System Improvement Fee – AMENDED - The Board discussed the District's System Improvement Fee and if the fee may need to be increased. The Board voted (3 for, 1 against, 1 abstained) to increase The System Improvement Fee from \$350 to \$400.

The System Improvement Fee is charged when a property changes ownership within the District, and shall be collected at "closing" for the property transaction.

Adjourn: 8:28 PM

Submitted by:

Gary D. Cammarata  
TWSD Board Secretary