

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
December 12, 2019**

Call to Order: Public Budget Hearing Opened:

7:03 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata, Duff Comstock and Bruce Boydston.

Other TWSD Present:

Timothy J. Flynn (TWSD Attorney) and Edd Berchem (TWSD accounting services)

Resident Present:

None

Timothy J. Flynn:

There were no public Budget comments. Closed public budget hearing at 7:05

Timothy J. Flynn (TWSD Attorney) presented and verified with Barry Gager (TWSD Treasurer), financial Resolution documents to be voted on by the Board. The Resolutions are as follows:

Resolution 2019-12-1 Board Vote 5 For 0 Against Summarizing expenditures and revenues and adopting a Budget for Thunderbird Water and Sanitation District for the calendar year ending December 31, 2020.

Resolution 2019-12-2 Board Vote 5 For 0 Against Appropriating sums of money for the Thunderbird Water and Sanitation District in the amount and for the purpose set forth in the 2020 Budget.

Resolution 2019-12-3 Board Vote 5 For 0 Against Levying general property taxes for the year 2018 to help defray the costs of government for the Thunderbird Water and Sanitation District for the 2020 Budget year.

In addition, the TWSD President, Larry Morris, signed the Certification of Tax Levies for Non-School Governments and the TWSD Secretary Gary Cammarata signed the Certification of Budget.

Budget hearing ended: 7:23 PM by Board vote 5 to 0.

Election – 2020 is an election year for three of the Board Positions. The election period will be for only three years instead of the normal four years in order to get elections for Special Districts on a cycle of four years commencing with odd numbered years. The public will be notified of the election as required including the TWSD Web Site*. Self-nominating forms will be available for those wishing to run for these positions.

*Web Site use for elections and TWSD Agenda entries will be determined by a Resolution/ January 9, 2020 Board meeting.

Resolution 2019-12-4 Board Vote 5 For 0 Against
A resolution calling for the 2016 regular TWSD election and appointing a designated election official.

All Resolutions were signed by TWSD President Larry Morris and TWSD Secretary Gary Cammarata

Lambert Ranch – Tim Flynn discussed his status on Lambert Ranch easement rights and his revisions to his documentation including easements for construction. Suggestions were made by The Board concerning the limited time for the construction easement only (180-days). The current time limitation doesn't seem to allow for a construction which will probably be phased in over a period of years. Tim will review the rewording to allow for a phased in construction plan. He may just eliminate the 180-day limitation.

Tim would like all Board members to review his Easement Document.

Also discussed was the million dollars plus, voter approved, mill levy increase for obtaining surface water rights. This mill levy increase was approved in 2001 and is only good for 20 years.

In addition, the subject of Debt Repurposing was reviewed. This is asking the voters for the continuation and use of a tax that would have expired (for a completely different purpose).

Minutes:

The DRAFT II TWSD Board minutes as presented for the 11-14-2019 monthly Board of Directors meeting was approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank (Guaranty Bank) checks dated 12-12-2019 (# 9047 - #9060) were signed. All check payments were unanimously approved for issue (5-0) by the Board.

Checks Printed Independent Bank (Guaranty Bank) and issued (12/12/2019) for billings were #9047 through #9060. Beginning check #9047 reconciles to check #9046 issued on 11/14/2019.

Register Independent Bank (Guaranty Bank) - Cash Reserve Report – Reconciliation – The beginning cash balance (12/12/2019 report) does reconcile to the ending cash balance from the prior monthly Board meeting (11/14/2019 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation. Not able to reconcile. / 12-12-2019 meeting 12-12-2019 report doesn't agree to prior months report.

Register (UBS) - Cash Reserve Report – Reconciliation Not able to reconcile. / 12-12-2019 meeting – missing Cash Reserve Report

TWSD Financial Statements for January 1 – November 30, 2019.
The Financial Statements were reviewed. The Board unanimously accepted the Financial Statements (5-0).

Cut-Off List – The 12-12-2019 Cut -Off List was reviewed by the Board. There will be follow-up on two households by Larry Morris.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business:

System operation – Pumps, SCADA and Chlorine are all OK. There have been problems with rusty water in a certain area of Indian Creek. Barry Gager suggested a change in flushing procedures that might help the rusty water problem. After the High System is done, then turn the Well back on and open up Fox's hydrant, then shut the valve at Winnebago and Apache, so water is being rapidly swept downhill. Then turn off the well, then open the Winnebago/Apache valve, then shut Fox's hydrant, then turn on the well if necessary.

Billing System – Barry Gager has been in touch with the system Vendor. The Vendor was given the new rate schedule and he said he would take of it. The vendor was also given a rate table and told that TWSD thought that the rate schedule was supposed to be table driven so new programming would be required when rate changes occurred. The Vendor was going to see how much would be charged to set up the table.

Colorado Rural Water Association – Representative will be asked to attend the January TWSD Board meeting. The Representative will talk on leak detection in water systems.

Rural Water Authority of Douglas County – There now is a Rural Water Foundation of Douglas County. The foundation has an EIN number.

Adjourn:

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9:30 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary