

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
January 12, 2017**

Call to Order:

7:05 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata and Duff Comstock
(Bruce Boydston was absent)

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Public Present:

None

Public Discussion:

None

Minutes:

The draft December 8, 2016 Monthly Board meeting minutes as revised was approved by the four Board members present.

Meter Readings:

Lot 156 used a very high 60,000 gallons of water in the last quarter (October – December). A break in the pipe was discovered. The meter had been changed by TWSD to an electronic readable meter last September. Examination of the outflow copper pipe shows that the flare portion of the pipe which attaches to the meter was split causing the very large water loss. TWSD will cover the cost of repairs and bill the lot 156 owner only for the water actually used by the household. The amount of water used will be determined by using the gallons of water used for the same quarter one year ago.

Lot 149 had a very high water usage for the last quarter (October – December). The homeowner called TWSD concerning the recent billing showing a water usage of 80,000 gallons and indicated he had a water line break in his barn. The home owner was told that the TWSD's water

line break policy would be applied and it would lower the bill to a certain extent.

Lot 111 had a very high water usage bill for the last quarter (October – December). In the past two days TWSD was informed by the owner of lot 111 that he had just received a very high bill. There appears to be a leak on the homeowner's side of the meter. TWSD will discuss the problem with the homeowner and try to decrease the expense by using some adjusting factors such as the break policy and average prior year's usage. However, any continued leakage will be billed 100% to the homeowner since he is now aware of the problem and his responsibility to get it repaired.

Financial:

Back up flash drive was exchanged between the Treasurer and Accounting Services.

Accounts payable was reviewed by the Board. Checks issued January 12, 2017 were signed and **unanimously approved** by the four Board members present.

Checks written and issued for bills (Guaranty Bank and Trust) were #8567 through #8580. Beginning check #8567 reconciles to the ending check for last month's approved checks #8566.

Register - Cash Reserve report beginning balance (1/12/2017) did not reconcile to the ending balance from the prior monthly Board meeting (12/8/2016). Edd Berchem later issued an amended report which did reconcile the beginning and ending balance.

TWSD Financial Statements for January 1 – December 31, 2016. The Financial Statements were reviewed by the Board. The Board noted apparent errors in the statements. Edd Berchem agreed that there appeared to be material errors and he would redo the statements and e-mail the new statements to Board members. The Board will review the corrected 2016 year end statements in the February Board meeting.

Billing and Usage Report for the Forth Quarter (dated 1/12/2017). The Board reviewed and discussed water accounts for the fourth quarter of 2016. See **Meter Readings** above

Old Business:

System operation – Chlorine and pumps now working properly. Bruce Boydston had to repair one of the chlorine pumps. There seems to be a problem with the SCADA system alarm. Larry Morris will contact the SCADA system vender to determine that the alarm system is working properly.

Rural Water Authority of Douglas County – There was no meeting in December. There is no new contract with USGS and with the change in administration it doesn't look promising that there will be funds available. There are a number of vacancies on the Board. Douglas County has given notice that it will no longer be on the Board.

Lambert Ranch – The pipeline survey has been completed. Figures and maps will be received from Leonard Rice (Engineering) and forwarded to Tim Flynn (Attorney). Tim will then initiate the appraisal process.

In reference to the Lambert Ranch Ground Water Project:

Gary Cammarata presented a very rough draft of a document which outlined past Lambert Ranch water rights purchase dates and costs. The document also tried to address current and future easement and pipeline and well construction time lines and estimated costs. A more refined version of this document could help the Board to plan for the timing and cost requirements needed to complete this project.

The Board agreed to review the draft document and add to, edit and be ready to discuss the document at the February 9, 2017 Board meeting.

Adjourn: 8:57 P.M.

Submitted by: Gary D. Cammarata