

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
May 14, 2020**

Call to Order:

7:02 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Residents Present:

None

Oath of Office:

Newly reappointed TWSD Board Members, Larry Morris, Gary Cammarata and Duff Comstock signed the Oath of Office documentation.

Minutes:

The DRAFT Board minutes as presented for the 4-9-2020 monthly Board of Directors meeting was unanimously approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 5-14-2020 (#9111 - #9121) were signed. All check payments were unanimously approved for issue (5-0) by the Board.

Checks Printed Independent Bank and issued (4-9-2020) for billings were #9111 through #9121. Beginning check #9111 reconciles to check #9110 issued on 4-9-2020.

Register Independent Bank - Cash Reserve Report – Reconciliation – The beginning cash balance (5-14-2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (4-9-2020 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation. The 4-30-2020 Report cash balances were reconciled to the 3-31-2020 Report cash balances.

Register (UBS) - Cash Reserve Report – Reconciliation The 4-30-2020 Report cash balances were reconciled to the 3-31-2020 Report cash balances.

TWSD Financial Statements for January 1 – April 30, 2020.

The Financial Statements were reviewed. Proposed fire hydrant expenditures were discussed. The Board unanimously accepted the Financial Statements (5-0).

Cut-Off List – The 5-11-2020 Cut- off List was reviewed by the Board. No exceptions were noted

Flash Drive Exchange – The Treasurer and Accounting Services did not exchange accounting transaction back up flash drives.

Old Business

System Operation – Chlorine, pumps and SCADA system are running properly. Getting ready to put a new head on the pump for well #3. There is Chlorine on order.

Rural Water Authority of Douglas County – The State has not approved any funds to continue the Well monitoring program. However, the USGS has indicated that with their own funds they will go to all the wells with transducers and replace components which will enable the monitoring of the wells for six more months.

Lambert Ranch Easements – There is no new information from the TWSD Attorney on the status of the Lambert easements.

New Business

System Problems – Lot #45 had a water line break. The TWSD break policy may be requested. TWSD will pay for the meter.

Lot #13 had some damage from the last fire hydrant flushing. The damage was discussed by the Board. The Board voted to offer the homeowner \$500 as compensation for the damage. The vote was 4-0 with one Board member abstaining.

Fire hydrant water flow diverters - The Board discussed obtaining new diverters on order to decrease possible damage when flushing fire hydrants. Bruce Boydstun will research diverters.

Well #3 – Pipeline needs to be inspected and probably replaced.

Water Storage Tank Cleaning - CW Divers has been contacted to clean the storage tanks.

Water line leaks – Gary Cammarata contacted the CRWA representative to determine the availability of CRWA for a complete survey of the entire TWSD system for leak locations. The representative indicated that they were only going to the field for emergencies. However, they were expecting changes from management by the 18th of May.

Dominion Water Report – On May 8, 2019 Kevin O’Connell P.E. of Acuity LLC. Completed a report on his evaluation of the feasibility of a TWSD tie-in to the Dominion Water and Sanitation District’s (DWSD) Eastern Reginal Pipeline Project. Gary Cammarata will forward a copy of the report to Larry Morris and he will present the report to a water official of the Metro Round Table.

Dominion Water Emergency Response Resources – DWSD held a Zoom meeting on April 16, 2020 to discuss how local water and sanitation utilities can support each other in the current Covid-19 and in future emergencies. Barry Gager and Gary Cammarata attended the meeting. The meeting was discussed with the Board. The meeting seemed to be setting up beneficial contacts between several similar utilities enabling each to obtain information, contractors, grants, vendors etc. in a time of emergency. The recommendation was that TWSD should continue to participate in this association.

Board Office Positions – The Board voted for Office positions. Results of the vote were: President-Larry Morris, Vice-President-Bruce Boydston, Treasurer- Barry Gager, Secretary-Gary Cammarata.

Adjourn:

8:48 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary