

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
October 19, 2017**

**Call to Order:**

7:07 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Gary Cammarata and Duff Comstock (Bruce Boydston absent)

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Resident Present:**

None

**Minutes:**

The draft September 14, 2017 monthly Board meeting minutes was approved by the Board 4-0.

**Financial:**

**TWSD Budget Year Ending December 31, 2018.** TWSD Treasurer, Barry Gager presented a very preliminary draft budget for 2018. Various line items were discussed by the Board. Board comments will be followed up by the Treasurer and the TWSD accountant.

The cost of having an outside contractor replace about 100 meters will be researched by Larry Morris. The Board will consider the inclusion of the meter replacement on the budget.

**New Billing System** – Problems have been encountered with the current TWSD billing system. TWSD Treasurer, Barry Gager, has been in contact with a new system vendor and has received some preliminary information on the billing product. The billing information was discussed by the Board. Additional details will be obtained prior to the November 9, 2017 Board meeting.

**Accounts payable** was reviewed by the Board. Checks issued October 19, 2017 were signed and **unanimously approved** by the four Board members present.

**Checks written** and issued for bills (Guaranty Bank and Trust) were #8683 through #8696. Beginning check #8683 reconciles to the ending check for last month's approved checks #8682.

**Register - Cash Reserve Report** - The beginning balance (10/19/2017) reconciles to the ending balance from the prior monthly Board meeting (9/14/2017).

**TWSD Financial Statements for January 1 – September 30, 2017.** The Financial Statements were reviewed by the Board. The Board unanimously accepted (4 to 0) the Financial Statements.

**Billing and Usage Report (Third Quarter)** – Various high-water users were discussed. In addition, water fee payment responsibility of a lessor vs a lessee was reviewed.

**Back up** flash drive was exchanged between the Treasurer and Accounting Services.

**Old Business:**

**System operation.** The SCADA system, pumps and chlorine systems are operating properly. However, the #3 Well is only producing water at a rate of 80 g/m. The Board needs to determine the reason for the drop.

**Rural Water Authority of Douglas County** - The TWSD Board reviewed the Amended Rural Water Authority of Douglas County Creation Agreement.

On October 19, 2017 the Thunderbird Water and Sanitation Board approved (4-0) by **Resolution No. 17-10-01** to re-approve participation in the Rural Water Authority of Douglas County as indicated by the Amended Rural Water Authority of Douglas County Creation Agreement.

**Lambert Ranch** – TWSD is waiting on FEI (engineering). The use of past surveys for easements on the two well sites on Lambert Ranch was discussed. It was agreed by the Board that the past surveys should be used.

The Board considered the possibility of starting the process of surveying, engineering, easement acquisition, County agreements, etc. for the portion of the pipeline and electrical that will go from the south end of the Lambert easement south to Rainbow Creek Road. It was decided to wait for a conference to be scheduled with a professional water well expert. Larry Morris will try to schedule the expert by the November Board meeting or as soon as possible.

**New Business:**

**Dominion Water** is required to offer water to water users in a certain area. TWSD is in that area. TWSD is signing a waiver indicating that it may be interested in use of the offered water, but not now. The signing of the waver was approved by the Board (4-0).

**Adjourn:**  
10:00 P.M.

**Submitted by:**  
Gary D. Cammarata  
TWSD Board Secretary