

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
September 10, 2020**

Call to Order:

7:07 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Resident Present:

Mike Owen (lot #100)

TWSD Resident Discussion:

Mike was interested in the status of the Board's meter leak detection project. The Board indicated that it and a representative of the Colorado Rural Water Association had tested, with an electronic leak detection listening device, 157 District meters and 57 District fire hydrants. The Board has graded all meters and hydrants as 0 if no irregularities were noted and 1, 2 or 3 for slight, moderate or severe meter or hydrant noise. The Board has retested a few of the questionable meters and hydrants but is not yet able to conclude on any sources of leaks from meters and/or hydrants.

Mike also indicated he had tried to examine recent Board minutes on the TWSD WEB Site but was unable to access recent months minutes. The Board will determine if there is a problem with the WEB site.

Minutes:

The DRAFT Board minutes, for the 8-13-2020 monthly TWSD Board of Directors meeting, was unanimously approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated September 10, 2020 (#9167 - 9180) were reviewed and signed. All check payments were unanimously approved for issue (5-0) by the Board.

Independent Bank Checks Printed and issued 9-10-2020 for billings were #9167 - #9180. Beginning check #9167 reconciles to check #9166 which was issued on 8-13-2020.

Independent Bank Register - Cash Reserve Report – Reconciliation – The beginning cash balance (9-10-2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (8-13-2020 report).

Chase Bank Register - Cash Reserve Report – Reconciliation. The 8-31-2020 cash balances were reconciled to the 7-31-2020 cash balances. The last check issued on Chase Bank was #1088 4-10-2020.

UBS Register - Cash Reserve Report – Reconciliation The 8-31-2020 cash balances were reconciled to the 7-31-2020 cash balances.

TWSD Financial Statements for January 1 – August 31, 2020.

The Financial Statements were reviewed. The Board did not accept the Financial Statements by a 5-0 vote. The Financial Statements were not accepted because of noted material errors in certain expense items. Edd Berchem will review the errors and make corrections. The corrections will be emailed to Board members.

Meter Readings – One homeowner is paying the last quarter bill in increments because he is without a job. Larry Morris will contact the homeowner in order to set up a more formal written agreement for the payments.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business

System Operation – Chlorine inventory is good. Replaced old chlorine pump. SCADA system OK.

Rural Water Authority of Douglas County – There is no Change in financial status of the RWADC.

Lambert Ranch Easements – The TWSD Attorney has sent the Board marked up and clean draft copies of the Lambert Ranch Easement Agreement for review. This agreement was reviewed by and discussed with the Board last December 2019.

Leak Detection – The Board has finished testing all meters and fire hydrants in the district. We first tested the meters. Then we came back through the District and tested the hydrants. As we came back through the district for the second time, we retested meters that had been scored with a 1,2 or 3.

At this time, we have six hydrants with scores of 1 the rest are 0. There were 34 meters that scored with possible problems and were rechecked. There are still 11 meters that have some sort of possible problem.

In the past we have tested all 177 of the household meters. 31 of those meters were rated as a 1, 2 or 3. 146 of the meters were rated as 0 (no problems). A retest of the 31 meters rated 1, 2 or 3 and the ratings of 20 of the 31 changed to 0.

The Board discussed other areas that need to be quantified for water loss. Areas such as the accuracy of Well meters, the accuracy of old household meters, the gallons of water automatically flushed at start-up of well #3, the gallons lost with twice a year hydrant flushing.

Fire Hydrants Replacement – One new fire hydrant has been replaced (lot #55). Two more are still scheduled to be replaced.

TWSD Storage Shed Replacement – Duff Comstock reviewed a vendor's brochure that presented several shed models and their costs. The costs were with and without labor for the erection of the shed. Hartland WEB Site shows various sizes, styles and prices.

Meter Installation - The Board discussed hiring someone to install meters in the District. The need for liability insurance was discussed by the Board. A part time temporary employee would need to be added to the District's liability insurance, which cost is currently \$750/year and covers the 5 Board Directors.

Meter installation – The Board discussed installing a new meter on a lot on Cheyenne Drive.

Notice from Douglas County Re: Dominion Water – The notice and a reply by Barry Gager was discussed by the Board.

Well # 3 - Well #3 needs repair, there are several problems including the check valves which are not properly functioning. This will be a major repair perhaps costing as much as \$60,000. This type of repair was last done about five years ago.

Final Notice Letter – Final Notice Letter was discussed by the Board.

Adjourn:

9:33 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary