

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
February 9, 2017**

**Call to Order:**

7:02 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Gary Cammarata, Duff Comstock and  
Bruce Boydston

**Other TWSD Present:**

Edd Berchem (TWSD accounting services) arrived late in the meeting.

**Public Present:**

Andrew LeMaster (Lot #113)  
Mike Owen (Lot# 100)

**Public Discussion:**

Andrew indicated that he has a leak between his meter and the house. The Board recommended that he check the yard hydrant for the leak. He also asked about the new well (Lambert) and questioned if the new well would furnish water to his house and therefore, increase his water pressure. The Board answer was that the new well would not increase his water pressure.

Mike had a question about the possibility that the Board may require him to move his meter pit so that we can put on the new electronic meter reading equipment. The discussion did conclude that it would be better if the meter pit was moved but it is not scheduled for an immediate upgrade.

Mike also had a question concerning the status of the proposed well on Lambert Ranch. The Board outlined the current position of the proposed well and the direction of the proposed pipeline. The engineering is done and the paperwork is to be forwarded to the TWSD Attorney to pursue the appraisal to be followed by an easement proposal and legal easement procedures if necessary.

**Minutes:**

The draft January 12, 2017 Monthly Board meeting minutes was approved by four Board members. The fifth Board member, Bruce Boydston, abstained because he did not attend the January 12 meeting.

**Financial Statements (1-12-2017 Board meeting) Revised:** The January 1, 2016 - December 31, 2016 Financial Statements presented at the January 12, 2017 meeting were not accepted by the Board. The TWSD accountant agreed to review and revise the Statements and email the revised Statements to all Board members and the Board would review the Statements at the February 9, 2017 meeting. All Board members received the revised Statements. The Revised statements were reviewed and approved by the Board (4 approved, 1 abstained – Bruce Boydston).

**Meter Readings:**

Lot #69 had a water line break in a yard hydrant by the barn. The break policy will be used to calculate water use cost.

**Financial:**

Back up flash drive was exchanged between the Treasurer and Accounting Services.

Accounts payable was reviewed by the Board. Checks issued February 9, 2017 were signed and unanimously approved by the five Board members present.

Checks written and issued for bills (Guaranty Bank and Trust) were #8581 through #8593. Beginning check #8581 reconciles to the ending check for last month's approved checks #8580.

Register - Cash Reserve report beginning balance (2/9/2017) did reconcile to the ending balance from the prior monthly Board meeting (1/12/2016).

**TWSD Financial Statements for January 1 – January 31, 2017.** The Financial Statements were reviewed by the Board. The Board unanimously accepted (5 to 0) the Financial Statements as presented except for the allocation of property tax revenue between the Operating and the Debt Service Funds. The Property tax revenues will be properly reallocated by the TWSD Accountant.

**Billing and Usage Report for the Fourth Quarter (dated 2/9/2017).** The Board reviewed and discussed water accounts for the fourth quarter of 2016.

**Old Business:**

System operation – 220 gallons of chlorine came in yesterday (2-8-2017). Pump at well #3 needs to have a leak repaired. The Board

installed a new heater at Well house #1. The SCADA system is working properly except for the voice alarm notification function.

**System Flushing** – Lot 103 has a new house. When we flush the fire hydrant near that lot we need to change our flush procedure to prevent water from going into the basement of the new house.

The house on lot 103 is under construction but still hasn't notified TWSD about putting in a meter pit and meter.

**Rural Water Authority of Douglas County** – As reported by Barry Gager, the USGS in November pulled their draft contract and indicated that it would cost a lot more than anticipated. They want \$55,000 to continue monitoring well water levels for another year. In addition, they indicate that the RWADC owes another \$13,000 for the period of October and the end of June.

The RWADC is now trying to get a grant from another source, the Colorado Water Conservation Board, (Severance Tax Trust Fund) which had to be applied for by January 31, 2017, but it is doubtful they will have enough money to allocate \$55,000 to the RWADC. Barry proposed that he send the CWCB two grant proposals one for \$55,000 and an alternate one for \$25,000 to cover the purchase of new transducers. In Barry's discussion with the CWCB it was revealed that there is disagreement with the USGS about who owns the transducers. If the smaller grant is approved, it will require the RWADC to conduct all measurements.

In addition, the RWADC creation agreement is being rewritten to recognize the exit of Douglas County from the Authority.

**Lambert Ranch** – The pipeline survey has been completed. Figures and maps will be received from Leonard Rice (Engineering) and forwarded to Tim Flynn (Attorney). Tim will then initiate the appraisal and easement acquisition process.

**Lambert Ranch Ground Water Project Document**

The Board had planned to review the draft document and add to, edit and be ready to discuss the document at the February 9, 2017 Board meeting. However, the editing and discussion were postponed to the March 9, 2017 Board meeting.

**New Business:**

**Resolution #2017-2-1**

The Board unanimously (5-0) approved Resolution 2017-2-1. The Resolution was signed by Larry Morris TWSD President and Gary Cammarata TWSD Secretary. This Resolution establishes the date, time and location for the regular meetings of the Board of Directors of the Thunderbird Water and Sanitation District and designates the location for posting notice of District meetings.

**ISO (Insurance Standards Office)**

The Insurance Standards Office is scheduled to audit the TWSD system. Documentation to be presented was discussed by the Board.

**TWSD Accountant**

In past meetings, the Board has been discussing the compensation rate for the TWSD Accountant. The Board has concluded that an increase of \$150.00 / month would make the total compensation more competitive with others doing similar work. In addition, the increase should be effective February 1, 2017. The \$150.00 increase and effective date was approved by a unanimous (5-0) vote of the TWSD Board.

**Adjourn:** 9:20 P.M.

**Submitted by:** Gary D. Cammarata