

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
April 9, 2020**

Call to Order:

7:02 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock)

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Residents Present:

None

Minutes:

The DRAFT Board minutes as presented for the 3-12-2020 monthly Board of Directors meeting was approved by the Board (4 for-1 abstain). Barry Gager abstained because he didn't attend the 2-13-2020 meeting.

Water Line Break:

Larry Morris indicated he had a major water line break at his residence between his meter and house. He asked the Board if they would approve his use of the Water Line Break Policy which is available to all homeowners in TWSD. Bruce Boydston examined the break and verified that the break qualified for the break policy. The Board approved the use of the Water Line Break Policy (5-0). The results of the use of the break policy will be presented at the May 14, 2020 Board meeting.

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 4-9-2020 (#9103 - #9110) were signed. All check payments were **unanimously approved** for issue (5-0) by the Board.

Checks Printed Independent Bank and issued (4-9-2020) for billings were #9103 through #9110. Beginning check #9103 reconciles to check #9102 issued on 3-12-2020.

Register Independent Bank - Cash Reserve Report – Reconciliation – The beginning cash balance (4-9/2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (3-12-2020 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation. The 3-31-2020 Report cash balances were reconciled to the 2-28-2020 Report cash balances.

Register (UBS) - Cash Reserve Report – Reconciliation The 3-31-2020 Report cash balances were reconciled to the 2-28-2020 Report cash balances.

TWSD Financial Statements for January 1 – March 31, 2020.

The Financial Statements were reviewed. An error was noted by the Board. Water Sales was materially understated. Subject to accounting services correction, the Board unanimously accepted the Financial Statements (5-0). The correction will be emailed to all Board members.

Billing Register – The 4-7-2020 Billing Register was reviewed by the Board. Larry Morris' high usage/ his reported water line break was noted.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business

System Operation – Chlorine, pumps and SCADA system are running properly. May be some problem with well one. Readings on SCADA System seem a little abnormal.

Lambert Ranch Easements – Attorney indicates there has been no recent progress on obtaining Lambert easements due to the Coronavirus.

New Business

System Flushing – System flushing will occur on April 25 and 26.

Water Storage Tank Cleaning – It's been three years since the last tank cleaning was performed. The Board will schedule the tanks to be cleaned as soon as possible.

Water line leaks – The Board discussed system water leaks and the discussion the Board had with a Colorado Rural Water Association (CRWA) representative on detection of leak locations. Gary Cammarata will contact the CRWA representative to determine the availability of CRWA for a complete survey of the entire TWSD system for leak locations.

Dominion Water Report – On May 8, 2019 Kevin O'Connell P.E. of Acuity LLC. Completed a report on his evaluation of the feasibility of a TWSD tie-in to the Dominion Water and Sanitation District's (DWSD) Eastern Regional Pipeline Project. TWSD Board would like to review that report with Kevin. Gary Cammarata will contact Kevin to arrange for a review face to face or via telephone. The contact will include written questions submitted by TWSD to Kevin prior to any discussion.

Dominion Water Emergency Response Resources – DWSD will hold a Zoom meeting on April 16, 2020 to discuss how local water and sanitation utilities can support each other in the current Covid-19 and in future emergencies. The TWSD Board discussed the need to attend the meeting. Gary Cammarata indicated that he would like to attend, Larry Morris and Barry Gager will reply to Dominion with their decision to attend or not.

Adjourn:

8:15 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary