

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
November 9, 2017**

Call to Order:

7:08 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata, Bruce Boydston and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Residents Present:

None

Minutes:

The draft October 19, 2017 monthly Board meeting minutes was approved by the Board 4-0. Bruce Boydston abstained/ absent October meeting

Financial:

TWSD Budget Year Ending December 31, 2018. TWSD Treasurer, Barry Gager reviewed a draft budget for 2018. The Board discussed and suggested amounts for Water testing costs, New Billing system program costs, Tank/Well/Fire Hydrant Rehabilitation costs, well #1 Rehabilitation costs, remaining 100 meters installation by outside contractors, (or only replacing the 10 worst meters allocating \$50,000) Easement costs, ground water appraisal costs

Accounts payable was reviewed by the Board. Checks issued November 9, 2017 were signed and **unanimously approved** (5-0).

Checks written and issued for bills (Guaranty Bank and Trust) were #8697 through #8712. Beginning check #8697 reconciles to the ending check for last month's approved checks #8696.

Register - Cash Reserve Report - The beginning balance (11/9/2017) reconciles to the ending balance from the prior monthly Board meeting (10/19/2017).

TWSD Financial Statements for January 1 – October 31, 2017. The Financial Statements were reviewed and discussed by the Board. There was extensive

discussion on the proper presentation of ground water rights, easements, well, pipeline, electrical and fire hydrant expenses.

The Board unanimously accepted (5 to 0) the Financial Statements.

Billing and Usage Report (Third Quarter) 11-9-2017 – Various high-water users were discussed.

Back up flash drive was exchanged between the Treasurer and Accounting Services.

Old Business:

New Billing System – Problems have been encountered with the current TWSD billing system. TWSD Treasurer, Barry Gager, has been in contact with a new system vendor and has received some preliminary information on the billing product. The new billing information was discussed by the Board and compared to the present system. The new system vendor will be met by Board members to review the new system. Additional details will be obtained from the vendor prior to the December 15, 2017 Board meeting.

System operation. The SCADA system, pumps and chlorine systems are operating properly. There have been some problems with Well #3 check valves for the down hole pipes.

Rural Water Authority of Douglas County - On October 19, 2017 the Thunderbird Water and Sanitation Board approved (4-0) by **Resolution No. 17-10-01** to re-approve participation in the Rural Water Authority of Douglas County as indicated by the Amended Rural Water Authority of Douglas County Creation Agreement.

The Resolution documents were signed at this November meeting by Larry Morris TWSD Board President.

Lambert Ranch – A contract is out to the survey company to resurvey and restake the Lambert easement locations. The resurvey should be accomplished next week. Board members will accompany the surveyors.

Adjourn:
10:19 P.M.

Submitted by:
Gary D. Cammarata
TWSD Board Secretary