

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
March 9, 2017**

**Call to Order:**

7:06 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Gary Cammarata and Duff Comstock  
(Bruce Boydston - absent)

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Public Present:**

Will Falcone (Lot# 102)

**Public Discussion:**

Will requested an update on the status of the Lambert Ranch Well and waterline project. The Board indicated the projected location of water lines and that TWSD is currently having the pipeline locations surveyed.

**Minutes:**

The draft February 9, 2017 Monthly Board meeting minutes was approved, as presented after correction, by the four Board members present.

**Financial:**

**Accounts payable** was reviewed by the Board. Checks for the February 9, 2017 Directors' fees were not issued at this March 9, 2017 meeting because Accounting is awaiting delivery of new blank checks. The checks will be issued at the April 13, 2017 meeting.

Checks that were issued March 9, 2017 were signed and unanimously approved by the four Board members present.

**Checks written** and issued for bills (Guaranty Bank and Trust) were #8594 through #8598. Beginning check #8594 reconciles to the ending check for last month's approved checks #8593.

**Register - Cash Reserve Report** - There was a discrepancy in total balance/ the Reserve Report. The discrepancy was identified by Edd Berchem and he will forward a corrected report to the Board. After the

correction, the beginning balance (3/9/2017) did reconcile to the ending balance from the prior monthly Board meeting (2/9/2017).

**TWSD Financial Statements for January 1 –February 28, 2017.** The Financial Statements were reviewed by the Board. The Board unanimously accepted (4 to 0) the Financial Statements as presented with a notation to the TWSD Accountant to correct the erroneous indication under Budget – Utilities of \$0.00.

**Form 1099 vs Form W-2.** The TWSD Attorney has advised the Board to no longer use the Form 1099 and start using Form W-2 to account to the IRS for Board of Directors fee payments. The Board has approved the change.

**Back up** flash drive was exchanged between the Treasurer and Accounting Services.

**Old Business:**

**System operation.** The SCADA system, chlorine and pumps are working properly.

**Rural Water Authority of Douglas County** – The RWADC is having its biannual meeting and elections if necessary, on Saturday May 6, 2017 in Event Room B, Parker Library. In addition, Barry Gager participated in measuring the water levels of certain DC wells.

**Lambert Ranch** – The Surveyor is to forward the Lambert survey information to the TWSD Attorney.

**Lambert Ranch Ground Water Project Document** – A slightly updated documented was presented to the Board.

**New Business:**

**SCADA Autodialer** - The autodialer is a SCADA problem alarm system. The system in use by TWSD has not been working correctly and needs to be replaced. Larry Morris presented three new systems for the Boards consideration.

**Adjourn:**  
8:36 P.M.

**Submitted by:**  
Gary D. Cammarata