

Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
May 9, 2019

Call to Order:  
7:08 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata, Bruce Boydston and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Residents Present:

None

Minutes:

1. The minutes for the 3-21-2019 monthly Board of Directors meeting were approved unanimously by the Board (5-0). The minutes were not presented at the April Board meeting because the Board Secretary was absent.

2. The minutes for the 4-11-2019 monthly Board of Directors meeting were approved unanimously by the Board (5-0). The minutes were recorded by Bruce Boydston in the absence of Board Secretary Gary Cammarata. The bank reconciliation portion of the 4-11-2019 minutes was not conducted at the 4-11-2019 meeting but is included below.

4-11-2019 Checks Printed (Guaranty Bank and Trust) and issued (4/11/2019) for billings were #8945 through #8955. Beginning check #8945 reconciles to check #8944 (as adjusted) issued on 3/21/2019

4-11-2019 Register (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation – The beginning cash balance (4/11/2019 report) does reconcile to the ending cash balance from the prior monthly Board meeting (3/21/2018 report).

4-11-2019 Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance (4/11/2019 report) reconciles to

the ending balance from the prior month (3/21/2019 report).

4-11-2019 Register (UBS) - Cash Reserve Report – Reconciliation - The beginning balance (4/11/2019 report) reconciles to the ending balance from the prior month (3/21/2019 report).

Financial:

Accounts payable was reviewed by the Board. Checks dated 5-9-2019 (# 8956- #8967) were signed. All check payments were unanimously approved for issue (5-0) by the Board.

Checks Printed (Guaranty Bank and Trust) and issued (5/9/2019) for billings were #8956 through #8967. Beginning check #8956 reconciles to check #8955 issued on 4/11/2019.

Register (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation – The beginning cash balance (5/9/2019 report) does reconcile to the ending cash balance from the prior monthly Board meeting (4/11/2018 report).

Register (Chase Bank) - Cash Reserve Report – Reconciliation - The beginning balance (5/9/2019 report) reconciles to the ending balance from the prior month (4/11/2019 report).

Register (UBS) - Cash Reserve Report – Reconciliation - The beginning balance (5/9/2019 report) reconciles to the ending balance from the prior month (4/11/2018 report).

TWSD Financial Statements for January 1 – April 30, 2019.  
The Financial Statements were reviewed. Dominion Water and the presentation of CWCB Grant Income funds and corresponding DWSD feasibility study expense funds were discussed. The income and the expense funds will be presented separately, not netted as one amount. The Board unanimously accepted the Financial Statements (5-0).

Water Fees Cut- Off List – The Board reviewed the Cut-off list. No exceptions were noted

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business:

System operation – Erratic operation of chlorine for well #3. Pump is OK may be a pin hole leak in chlorine line. The chlorine system, pumps and SCADA system are working properly.

TWSD System –

1 Bruce Boydstun took the Tier Two Map and put on the map all TWSD areas that may be impacted. Gravel streets only. Paved roads are not involved. He took the map to Douglas County Public Works.

2 Lot 73 shut off water (deep meter) in street so owner can add hydrant to barn.

3 The water line on Rainbow Creek Road was repaired but additional repair is required for Road.

RWADC – In The northeast quadrant of the County there is a new Director. There is no money available but there is some talk of trying to work out some agreements.

Lambert Ranch Water – There seems to be some question about a 40-foot easement. The 40-foot easement needs to stay with an additional 10 feet added for a 50-foot total.

Feasibility Study – In the last day the results of the Feasibility Study have been sent to Barry Gager and Larry Morris. At this time the results have not been read in detail nor sent to the rest of the Board.

Fire Hydrant Flushing – Fire hydrants that need replacing were discussed by the Board.

#### New Business:

Water fee Increase – Barry Gager (TWSD Treasurer) presented to the Board, a TWSD Budget Spread Sheet for use in analyses of need for a possible water fee increase. This spread sheet shows, by line items, all actual revenues, expenditures and fund balances from 1988 to 2018. In addition, estimated revenues, expenditures, and fund balances from 2019 to 2023 were presented.

Barry discussed the different types of expenditures such as capital and operating and the differing sources of revenues such as water bill receipts and property tax receipts.

Barry outlined near future large expenses such as Lambert easements that will impact TWSD revenues and decrease fund balances.

Other expenses are being put off such as replacing fire hydrants and water meters.

TWSD has water main leaks that need to be addressed.

TWSD's Fund balances are dropping below targets and are projected to continue to drop.

TWSD Water Fee Rate Spread Sheet - This spread sheet shows 16 groups of water users, their percent of water use and their quarterly payments made for years - pre 2008, 2008-2015, 2015-2019. In addition, the spread sheet is programed to show total revenues under differing combination of future payments.

Timing of increase in rates - The Board discussed the timing of communication with TWSD residents concerning the increase in rates.

Rates will be adjusted to bring in an estimated \$145,000/ quarter starting with minimum charge of \$95/quarter

Adjourn:

10:25

Submitted by:

Gary D. Cammarata  
TWSD Board Secretary