

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
December 9, 2021**

Call to Order:

7:06 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Duff Comstock and Gary Cammarata

Other TWSD Present:

Edd Berchem (TWSD accounting services)
Timothy J. Flynn (TWSD Attorney)

TWSD Resident Present:

None

Timothy J. Flynn - Budget:

There were no public Budget comments. The Board closed the public budget hearing at 7:08.

Timothy J. Flynn (TWSD Attorney) presented and verified with Barry Gager (TWSD Treasurer); financial Resolution documents and Certification documentations.

Property tax revenues – Projected Operating and Debt Service funds and mill levies were discussed. The Certification form was determined to be correct but the Resolution form was not correct.

Tim contacted a person in his office that worked on this budget. Corrections were made to revenues and mill levy amounts.

Financial Resolution documents, as amended, were voted on by the Board. The Resolutions are as follows:

Resolution 2021-12-1 Board Vote (5 For 0 Against)
Summarizing expenditures and revenues and adopting a Budget for Thunderbird Water and Sanitation District for the calendar year ending December 31, 2022.

Resolution 2021-12-2 Board Vote (5 For 0 Against)
Appropriating sums of money for the Thunderbird Water and Sanitation District in the amount and for the purpose set forth in the 2022 Budget.

Resolution 2021-12-3 Board Vote (5 For 0 Against)
Levying general property taxes for the year 2022 to help defray the costs of government for the Thunderbird Water and Sanitation District for the 2022 Budget year.

In addition, the TWSD President, Larry Morris, signed the Certification of Tax Levies for Non-School Governments (2022) and the TWSD Secretary Gary Cammarata signed the Certification of Budget (2022).

Budget hearing ended: 8:02 PM by Board vote 5 to 0.

Timothy J. Flynn – Lambert Easement:

There is an indication that there may be an overlap of a small part the TWSD proposed easement on Lambert Ranch and an old unused Roxborough easement on Lambert Ranch. Tim has a call in to the Roxborough attorney and will address and make the proper accommodations for the overlapping easements.

Tim also addressed the TWSD Lambert easement which is on a Conservation Easement. He mentioned the restrictions for above ground level structures on a conservation easement and how TWSD will legally accommodate those restrictions.

Minutes:

The DRAFT of Board minutes, for the 11-11-2021 Regular Monthly TWSD Board of Directors meeting was approved by the Board (4-0-1 Larry Morris abstained, not present for the November meeting)

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 12-8-2021 and 12-9-2021 were issued, signed and reconciled to checks issued 11-11-2021. The check sequence was #9401 – #9413.

All Independent Bank check payments were unanimously (5 - 0) approved for issue by the Board.

Independent Bank Register - Cash Reserve Report – Reconciliation

The beginning cash balance / (12-10-2021 Report) does reconcile to the ending cash balance / (11-12-2021 Report).

Chase Bank Register - Cash Reserve Report – Reconciliation. The 12-09-2021 Report beginning cash balances reconciled to the 11-12-2021 Report ending cash balances. The last seven checks issued on Chase Bank are #1088 4-10-2020 through #1094 10-15-2021.

UBS Register - Cash Reserve Report – Reconciliation

The 12-09-2021 Report beginning cash balances reconcile to the 11-11-2021 ending balances.

TWSD Financial Statements for November 30, 2021 - The Financial Statements were reviewed and accepted by the Board (5-0).

Cut-Off List – The Cut-Off List for 12-09-2021 was examined by the Board. Three accounts were listed. No action was required.

Exchange Flash Drive – Accounting system flash drives were not exchanged between the Treasurer and Accounting Services (12-09-2021).

Meter Pit Tools The meter reader needs replacement tools for removing the meter lids.

Meter replacement – TWSD will be replacing meter on lot 109. It has a plastic valve.

Compensation – The Board voted 5-0 on the amount of additional compensation for accounting services.

Water line Break –The break in the water line on Rainbow Creek Road and its cost was discussed.

Old Business:

System Operation – Chlorine is OK. Rebuilt old chlorine pump. SCADA is OK.

Rural Water Authority of Douglas County –The fund-raising campaign raised about \$800 and the Authority is hoping for more to come. USGS should be indicating how much they will want to charge RWADC for another year.

Sensus Meters – The inventory of the new remote reading Sensus meters was reviewed.

Valves on Rainbow Creek Road – The Board reviewed various valves in the road and the areas they impact.

Public Funding Letter of Interest – The Board discussed the status of TWSD’s preliminary request for funding of TWSD projects.

Adjourn:

10:05 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary