

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
September 13, 2018**

**Call to Order:**

7:02 P.M.

**TWSD Board Members Present:**

Larry Morris, Gary Cammarata, Duff Comstock,  
Barry Gager and Bruce Boydston

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Residents Present:**

None

**Minutes:**

The draft August 9, 2018 monthly Board meeting minutes was approved by the Board (3-0-2 abstained). Barry Gager and Bruce Boydston abstained from the vote because they did not attend the August 9, 2018 Board meeting

**Financial:**

**Accounts payable** was reviewed by the Board. Checks dated September 13, 2018 (# 8846-#8856) were signed. All checks were unanimously approved for issue (5-0) by the Board pending the reconciliation of the cash balance/ cash the reserve report below.

**Checks Printed (Guaranty Bank and Trust)** and issued (9/13/2018) for billings were #8846 through #8856. Beginning check #8846 reconciles to check #8845 issued on 8/17/2018.

**Register (Guaranty Bank and Trust) - Cash Reserve Report – Reconciliation** – The beginning cash balance (8/9/2018 report) does not reconcile to the ending cash balance from the prior monthly Board meeting (7/12/2018 report). There is an \$82.00 unreconciled difference. Edd Berchem will provide additional information for reconciliation.

**Register (Chase Bank) - Cash Reserve Report – Reconciliation** - The beginning balance including deposit (9/14/2018 report) reconciles to the ending balance from the prior month (8/10/2018 report). The 9/14/2018 report was submitted by email on the day following the Board meeting.

**TWSD Financial Statements for January 1 – August 31, 2018.** Copies of the Financial Statements were reviewed by the Board. No exceptions were noted. Financial Statements were accepted unanimously by the Board (5-0).

**Budget** – Barry Gager (Treasurer) requested Edd Berchem (accounting Services) to come up with a rough draft as a starting point for the 2019 budget.

**Fees** - Late fees and shut off fees were discussed. The Board decided to increase the shutoff fees to \$27.00 to cover costs.

The Board also discussed the \$15.00 late fee and decided to make no changes in current procedures.

**Flash Drive Exchange** – The Treasurer and Accounting Services exchanged accounting transaction back up flash drives.

**Water Sampling** – Larry Morris reviewed a new sample selection method for picking households to draw water samples for possible lead content.

In addition, quarterly water samples will have to be taken because of the results of past samples taken and chemical content noted in the water sample.

**Old Business:**

**System operation** – The chlorine system, pumps and SCADA system are working properly. Bruce Boydston reports that he is now able to receive well and tank information on line. There are currently three other Board members who don't have on line access. Bruce will send instructions on acquiring on line capability.

**Rural Water Authority of Douglas County** – Directors are doing more of the work and the management company is working on a much more limited basis. There is talk of creating a 501 C3 charitable foundation that could funnel money to the Authority. To be used for things like grant matching for projects like ground water level studies. There is a possibility of getting a new Director-at -large. This director would replace the County representative. The Authority is getting a new Web Site.

**Lambert Ranch** – TWSD Attorney indicates that he has sent the Lambert easement information to the appraiser. The appraiser has sent an estimate of around \$2,600.

**TWSD new Web Site** – The System is essentially complete

**Penley Development** – County Commissioners meeting September 25, 2018 at 2:30 PM. It will be on the service plan. The commissioners will decide on approval or disapproval of the Devils Head Metropolitan District. Barry Gager discussed the geological make up and water availability of the Penley area.

**Dominion Water** – The Board discussed the Feasibility Study for bringing Dominion Water to TWSD. Barry Gager is in the process of making an application for a matching grant for a feasibility study.

**New Business:**

**Lot #175** Edd Berchem reports that there is a problem with the meter on lot #175. The owner of the lot has extended his coral so that the water is now in the middle of his corral. This is dangerous for the horses, the meter could be broken, and it is difficult to read the meter. Larry Morris will talk to the owner of the lot.

**Continue meeting:**

The Board unanimously voted (5-0) to continue this meeting from the present time 10:09 P.M. September 13, 2018 until 7:00PM September 18, 2018.

**Continued meeting:**

7:06 PM September 18, 2018

**Board Present:** Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

**Other TWSD Present:** TWSD Attorney Timothy J. Flynn

**Executive Session:**

Regular Board meeting to Executive Session for legal advice on a Petition for Exclusion and other items concerning Devils Head Metro District with the Thunderbird Attorney, Timothy J Flynn.

**Adjourn:** 8:28 PM

**Submitted by:**

Gary D. Cammarata  
TWSD Board Secretary