

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
July 9, 2020**

Meeting Location:

The normal TWSD Board meeting location is the ICRIA Club House. However, there was a last-minute notification of a plumbing problem at the Club House. The meeting was held at Barry Gager's residence.

Call to Order:

7:05 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Residents Present:

None

Minutes:

The DRAFT Board minutes, as presented for the 6-11-2020 monthly Board of Directors meeting, was unanimously approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 7-09-2020 (#9132 - #9133 & #9138 - #9148) were signed. All check payments were unanimously approved for issue (5-0) by the Board. Checks #9132 and #9133 were skipped in last month's (6-11-2020) disbursements. The skipped checks occurred because of a malfunction of the QuickBooks accounting system.

Independent Bank Checks Printed and issued 7-9-2020 for billings were #9132 - #9133 & #9138 - #9148. Beginning checks #9132 & 9133 reconcile to check #9131 which was issued on 6-11-2020.

Independent Bank Register - Cash Reserve Report – Reconciliation – The beginning cash balance (7-9-2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (6-11-2020 report).

Chase Bank Register - Cash Reserve Report – Reconciliation. The 6-30-2020 cash balances were reconciled to the 5-31-2020 cash balances. The last check issued on Chase Bank was #1088 4-10-2020.

UBS Register - Cash Reserve Report – Reconciliation The 6-30-2020 cash balances were reconciled to the 5-31-2020 cash balances.

TWSD Financial Statements for January 1 – June 30, 2020.

The Financial Statements were reviewed. The Board unanimously accepted the Financial Statements (5-0).

Billing Register – The 6-30-2020 Billing Register was reviewed by the Board. No exceptions were noted.

Flash Drive Exchange – The Treasurer and Accounting Services did not exchange accounting transaction back up flash drives.

Old Business

System Operation – Chlorine pumps, water pumps and SCADA system are running properly. With the hot temperatures there is an increase of chlorine gas, which causes gas bubbles to be forced up into the pump. There is a degassing unit on the pump. The bleed valve on the degassing unit needs to be opened to blow out the bubbles collected, then close the valve then crack it open a little bit to allow the gas bubbles to come out of the bleed valve.

On well #3 we have gone through about 60% of the chlorine that we ordered four weeks ago. We need to transfer some of the chlorine from well one to well three.

Somebody cut off the padlock on the gate going up to the two storage tanks. A new padlock is now on the gate.

The TWSD shed near the club house is in need of repair. Duff Comstock will price the needed repairs and the cost and feasibility of a complete replacement. Repair or replacement will then be discussed at the August 9, 2020 meeting.

Rural Water Authority of Douglas County – The County declined to provide any financial support for the USGS water level monitoring program. The Authority has about \$300 left in its treasury. The Authority will have a Zoom meeting on July 22, 2020.

Lambert Ranch Easements – The TWSD Attorney indicates that he will have a draft of the Lambert easement agreements in a week and he is working with the condemnation attorney at this time.

Leak Detection – About 145 of the 176 meters in the District have been tested and scored for possible leaks. The remaining meters need to be tested and certain noted meters need to be retested. There are specific areas such as Hopi Drive which seem to have more meters with potential problems.

Within the next couple of weeks, the testing of the District's 57 fire hydrants for possible leaks will start.

Fire Hydrants Replacement – Three fire hydrants will soon be replaced.

Adjourn:

8:26 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary