

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
January 14, 2021**

Call to Order:

7:10P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Residents Present:

None

Minutes:

The DRAFT of Board minutes, for the 12-10-2020 monthly TWSD Board of Directors meeting was approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 1-13-2021 & 1-14-2021 (#9231-#9242) were issued, signed and reconciled to checks issued 12-10-2020.

All Independent Bank check payments were unanimously (5-0) approved for issue by the Board.

Independent Bank Register - Cash Reserve Report – Reconciliation

The beginning cash balance (1-15-2021) does reconcile to the ending cash balance (12-10-2020) from the prior monthly Board meeting report.

Chase Bank Register - Cash Reserve Report – Reconciliation. The 12-31-2020 cash balances were reconciled to the 11-30-2020 cash balances.

The last two checks issued on Chase Bank were #1088 4-10-2020 and #1089 9-22-2020.

UBS Register -Cash Reserve Report –Reconciliation The 12-31-2020 cash balances were reconciled to the 11-30-2020 cash balances.

TWSD Financial Statements for January 1 –December 31, 2020.

The Financial Statements were reviewed. The Board unanimously (5-0) accepted the Financial Statements subject to combining line items Other Expenses Hydrant Rehabilitation (P&L Budget) with Capital Asset Outlay Hydrants.

Billing Register – The Billing Register was examined. Two meters were noted for re-examination. No other exceptions were noted.

Exchange Flash Drive – Accounting system flash drives were exchanged between the Treasurer and Accounting Services.

Old Business

System Operation – Chlorine, Pumps and SCADA system all are operating satisfactorily. The District acquired another chlorine rebuild kit and have two extra pump diaphragms. Rebuilt chlorine pump is working very well. There has been some problem with the diaphragms in the chlorine pumps. Hydro Resources Co. scheduled to start maintenance repairs on Well #3 at the end of this month.

Rural Water Authority of Douglas County – Nothing has changed with the Authority. The Foundation wrapped up their donation collection program with \$3,000 collected.

Lambert Ranch – The TWSD Attorney has indicated that there should be an increase in the amount that we are offering Lambert for the well and pipeline easements. He will send information email to all Board members.

The Board also discussed a problem with the wording of the proposed easement. The wording indicates that all construction must be completed within 180 days. The plan is to put in the two wells and associated pipeline in two stages. The two stages would be many undetermined years apart. Therefore, the 180 days limitation would not be feasible. The Board needs to resolve this issue with the Attorney.

Shed Construction – Board member, Duff Comstock, will manage the approved construction of the new TWSD storage shed.

Meter Reading – TWSD has converted about half of its meters to be automatically read with a wand and information transferred to a spread sheet. There is now a need to incorporate the proper software to make all systems compatible, including the billing system.

Leak Detection – The Board discussed the location and number of main line water valves and the number of valves for fire hydrant connection to the main water lines. A spreadsheet and map were made which located all valves and can be used by the Board in order to pick valves to be tested. Bruce Boydston marked the map with some priority valves that should be tested.

Adjourn:

9:50 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary