

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
April 13, 2017**

Call to Order:

7:08 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Gary Cammarata, Duff Comstock and Bruce Boydston

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Public Present:

None

Public Discussion:

None

Minutes:

The draft March 9, 2017 monthly Board meeting minutes was approved, as presented by four Board members. Bruce Boydston abstained because he was not present at the March 9 meeting.

Financial:

Accounts payable was reviewed by the Board.

Checks issued April 13, 2017 were signed and unanimously approved by the Board.

Checks written and issued for bills (Guaranty Bank and Trust) were #8599 through #8613. Beginning check #8599 reconciles to the ending check for last month's approved checks #8598.

Register - Cash Reserve Report - The beginning balance (4/13/2017) reconciles to the ending balance from the prior monthly Board meeting (3/9/2017).

TWSD Financial Statements for January 1 – March 31, 2017. The Financial Statements were reviewed by the Board. The Board unanimously accepted (5 to 0) the Financial Statements.

Billing and Usage Report for the First Quarter (dated 4/11/2017).

The Board discussed the application of the water line break policy for new home owners that had water line breaks.

Gary Cammarata was ask to contact a leak detection company concerning leak detection in the TWSD system and the costs of the leak detection.

Back up flash drive was exchanged between the Treasurer and Accounting Services.

Old Business:

System operation. The SCADA system, chlorine and pumps are working properly. Bruce Boydston cleaned the chlorine injector valve as he must do about every three weeks

Lambert Ranch – The Lambert Ranch portion of the easement route was resurveyed to accommodate the presentation needs of Lambert Ranch and Douglas County. The resurvey included elevations. In addition, an extremely small portion of lot 102 was surveyed for access to Cherokee Circle.

Now that the survey has been completed the Board needs to have the surveyed route engineered for construction and then presented to the TWSD Attorney to obtain the proper easements.

There are portions of the pipe line and electrical route which are not on Lambert Ranch and are not, at this time, being addressed for the surveyed or engineered route. Gary Cammarata proposed that the Board address the entire route and obtain legal and engineering verification for the entire route including easements on Lambert Ranch and any other needed location(s).

The Board decided that obtaining the Lambert Ranch easements was of primary importance and would take the longest time. Therefore, the Board decided to pursue the engineering and easements on Lambert Ranch as quickly as possible and to follow up at a later date with the engineering and easements of the route on other locations.

The Board decided to use a named engineering Company.

SCADA Autodialer - The autodialer is a SCADA problem alarm system. The system in use by TWSD has not been working correctly and needs to be replaced. At the March meeting Larry Morris presented three new systems for the Boards consideration.

At this (April) meeting the Board voted unanimously to purchase a specific named alarm system.

New Business:

Tank Cleaning – Larry Morris reports that he has contacted a company to clean the District’s three storage tanks and to examine and report on the condition of the ceiling of the large tank. The company will be on site within the next thirty days. If the Board starts working on the big tank we will get an electronic level detection device for the small tank (80,000gal) next to the large tank(500,000gal).

TWSD Shed at the Club House site – The shed siding needs repair. Bruce Boydston and Duff Comstock will make the repairs.

On line access to the SCADA system – Larry Morris relayed to the Board the required coding needed to obtain access to the SCADA system.

Adjourn:

9:08 P.M.

Submitted by:

Gary D. Cammarata