

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
October 12, 2023**

**Call to Order:**

7:09 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Bruce Boydston and Gary Cammarata

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Consultant Present:**

Mickey Kavanaugh

**Mickey Kavanaugh P.E.:**

Mickey Kavanaugh is a consultant providing professional engineering Services for TWSD Well 4 Design and Construction. Mickey presented the Agreement for Consulting Services to the Board. Mickey briefly highlighted the approximately 21 pages of the document and responded to questions from the Board.

The Board confirmed the importance of compliance to the requirements of the conservation easement and requested a Project cash flow projection spreadsheet. There was discussion about buried utilities and their requirements. There are some requirements for certain above ground structures. There will be a need for increasing voltage from transformers. There was also discussion concerning the SCADA system communication and security cameras.

The Board approved the Agreement for Consulting Services (4-0) and Larry G. Morris (Board President) signed the agreement.

**Residents Present:**

Dan Soo (lot #153) & Mike Owen (lot #100)

**Minutes:**

The Board minutes (DRAFT) for the 9-12-2023 Monthly TWSD Board of Directors meeting was reviewed and approved by the Board (4-0).

**Financial:**

Accounts payable was reviewed by the Board. Independent Bank checks were issued and signed.

All Independent Bank check payments were unanimously (4-0) approved for issue by the Board.

**Independent Bank Register - Cash Reserve Report – Reconciliation**

The current balance was not reconciled to the prior month.

**Chase Bank Register - Cash Reserve escrow account - Reconciliation**

The current balance was not reconciled to the prior month. The last 16 checks issued from Chase Bank are #1088 on 4-10-2020 through #1104 on 7-15-2023. (Note: check #1101 was erroneously issued, out of sequence, in 2019)

**UBS Register – Investments Financial Services Inc. – Reconciliation.**

The current balance was not reconciled to the prior month's balance.

**TWSD Financial Statements for the period ending September 30,**

**2023** - The Financial Statements were reviewed and accepted, subject to an adjustment for the amount of water sales, by the Board (4-0). The accountant will email Board members the corrected statements.

**Old Business:**

**Billing Register** – The Board examined the 9-30-2023 Billing Register. No exceptions were noted.

**Swap Backup Thumb Drives** – Thumb Drives were exchanged between Treasurer and Accountant.

**Discussion of compensation for installation of new meter system –**

The Thunderbird accountant is spending a considerable amount of time to adjust the accounting system to accommodate the new radio transmitting meters.

**System Operation** – SCADA system and Chlorine are OK. Repairs have been made with vault/ 1R. Hydro Resources is to repair it but they haven't returned with the needed parts.

**Rural Water Authority of Douglas County** – Last meeting there was no quorum. One of the representatives at RWADC interviewed for a volunteer position at the County Water Commission.

**CORE** – Will possibly charge Thunderbird \$250,000 for electrical to well 4, rather than the \$1 million previously indicated.

**New Business:**

**Hydrant Flushing** - Hydrant flushing is scheduled for October 21 and 22.

**Adjourn:**

9:20 PM

**Submitted by:**

Gary D. Cammarata TWSD Board Secretary