

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
January 11, 2018**

**Call to Order:**

7:07 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Gary Cammarata, Bruce Boydstun and Duff Comstock

**Others Present:**

Edd Berchem (TWSD accounting services)

**Resident Present:**

Mike Owen (Lot #100)

**Resident Discussion:**

Mike ask about the status of the Lambert Ranch ground water acquisition project as indicated by stakes he has seen on Lambert Ranch. The Board replied that we have completed pre-easement surveying and engineering. We will be turning the documentation over to our attorney for appraisal and easement acquisition.

**Board of Directors Election: See also New Business below**

The terms of office of two Board members will expire in May 2018. The election to fill the positions will be conducted on May 8, 2018.

Thunderbird Water and Sanitation District (TWSD) eligible electors who wish to run for one of the positions, must file a Self-Nomination and Acceptance Form no later than the close of business on Friday, March 5,2018. To obtain the required form contact a TWSD Board member or the designated election official (Peggy Rupp 303-986-1551).

Barry Gager and Bruce Boydstun have submitted their Self-Nomination and Acceptance Forms.

**Minutes:**

The draft December 14, 2017 monthly Board meeting minutes was approved as adjusted by the Board 5-0.

**Financial:**

**Accounts payable** was reviewed by the Board. Checks issued January 11, 2018 were signed and unanimously approved (5-0).

**Checks written** and issued for bills (Guaranty Bank and Trust) were #8732 through #8742. Beginning check #8732 reconciles to the ending check for last month's approved checks #8731.

**Register - Cash Reserve Report** - The beginning balance (1/11/2018) reconciles to the ending balance from the prior monthly Board meeting (12/14/2017).

**TWSD Financial Statements for January 1 – December 31, 2017.** The Financial Statements were reviewed and discussed by the Board. After a discussion with TWSD accounting (Edd Berchem), the Board unanimously accepted (5 to 0) the Financial Statements subject to adjustments to water sales and loan proceeds. The adjustments will be made, and the adjusted statements will be emailed by Edd to all Board members

**Billing and Usage Report Fourth Quarter (1/7/2018) -** Water usage and balance due figures were reviewed. No exceptions were noted.

**Back up** flash drive was exchanged between the Treasurer and Accounting Services.

**Old Business:**

**New Billing System** – The Board continued discussion concerning a new billing system. Edd Berchem has not been able to make much progress in obtaining additional information on proposed systems. Edd was asked to not only obtain billing information but also complete accounting system information on considered systems. Edd was also asked to obtain approval by proposed vendors to allow us to use a copy of TWSD's third or fourth quarter billings for a test of the proposed new systems.

Barry Gager had information on a grant that might be available for upgrade of accounting systems. He thought there might be a January 19 deadline for grant application. He will try to get better information.

**System operation.** The SCADA system, pumps and chlorine systems are operating properly. The Board is still getting a few alarms. The Board discussed the possibility of a power issue creating the alarms.

**Lambert Ranch -** The Board has a rough draft of current survey for the easement that parallels the Falcone property. The draft contained an

error at the water well site. It was described as oil and gas. A corrected copy will go to Douglas County Open Space.

There was discussion about prior surveyed easements going from well #1 to well #2. In addition, there was a question of the appropriateness of not knowing the possible need for an easement going down the east side of Cherokee Circle.

**Well pump #3** -Production from well #3 has been dropping. Larry Morris has had contact with the ground water consultant that was involved with the original drilling of the well. The pump will have to be pulled out of the ground and replaced and the well videotaped to evaluate for other repair needs.

**New Business:**

Larry Morris (Board President) presented TWSD Board election requirements and required resolutions.

**Regular Polling Place Election Calendar** – This is a six page - document that outlines dates (1-1-2018 to 6-7-2018), actions and statutory authority for Board elections.

**2018 Special District Transparency Notice** – This is a notice to electors in reference to Board members and board elections.

**Resolution 2018-1-1** Board voted for 5 to 0  
Establishing the date time and location for regular meetings of the Board of Directors of TWSD and designating the location for posting notice of district meetings in compliance with the open meetings law.

**Resolution 2018-1-2** Board voted for 5 to 0  
Calling for the 2018 regular District election and appointing a designated election official.

**Adjourn:**  
9:01 P.M.

**Submitted by:**  
Gary D. Cammarata  
TWSD Board Secretary