

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
May 11, 2017**

Call to Order:

7:08 P.M.

TWSD Board Members Present:

Larry Morris, Duff Comstock and Bruce Boydston , Barry Gager (not present), Gary Cammarata (not present)

Other TWSD Present:

Edd Berchem (TWSD accounting services)

Public Present:

None

Public Discussion:

None

Minutes:

The draft April 13, 2017 monthly Board meeting minutes was approved, as presented by three Board members.

Financial:

Accounts payable was reviewed by the Board.

Checks issued May 11, 2017 were signed and unanimously approved by the Board.

Checks written and issued for bills (Guaranty Bank and Trust). Reconciliation of checks issued will be completed by Gary Cammarata at June meeting. Duff Comstock will have listing of checks issued.

Register - Cash Reserve Report – Reconciliation will be completed by Gary Cammarata at June meeting.

TWSD Financial Statements for January 1 –April 17, 2017. The Financial Statements were reviewed by the Board. The Board unanimously accepted (3 to 0) the Financial Statements.

Billing and Usage Report for the First Quarter (dated 4/11/2017). Billing reviewed , 16 Lot owners have yet to pay 1st QTR amounts due. EDD will process non-payers list at end of month .

Back up flash drive not exchanged between the Treasurer and Accounting Services. (Barry Gager not in attendance)

Old Business:

System operation. The SCADA system, chlorine and pumps are working properly

Lambert Ranch –No decision on Lambert Ranch Engineering proposal as two members of Board were not present.

SCADA Autodialer - The autodialer is a SCADA problem alarm system. System has been installed and programmed to computer. System checks by Browns Hill revealed a problem with well 2 readout. Since this well is no longer used it was decided to delete this readout to prevent constant “fail to start “ notifications.

New Business:

Tank Cleaning –Cleaning of all three tanks was completed. Contract cleaning company suggested installation of anodes to lessen corrosion of tank below water line. Full report will be sent to Larry Morris.

Bookkeeping- Discussion was had with EDD Berchem (Bookkeeper) concerning his frustration with software compatibility currently used by him to process monthly audit of water usage, billing and financials . Seems he is running into constant faults where data inputs are not coinciding with previously entered data. He states he can work around current issues for this year but at the start of next physical year he will undoubtedly need to have software updated so the yearly transition will go smoothly. He is currently not sure if previous software specialist he used will be available or interested in pursuing rewrite of troublesome software. EDD is not sure what cost would be since his software contact has not been responsive to his calls. Board needs to research new billing system that can meet needs of Bookkeeper. EDD to attempt to get input from his software contact.

Adjourn:
9:20 P.M.

Submitted by:

Bruce Boydston