

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
August 10, 2017**

**Call to Order:**

7:12 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Gary Cammarata, Bruce Boydston and Duff Comstock

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Homeowners Present:**

None

**Minutes:**

The draft July 13, 2017 monthly Board meeting minutes was approved by the Board 5-0.

**Financial:**

**Printed financial documents** (Cash Reserve Report, Financial Statements and the Billing and Usage report) were not presented to the Board by the TWSD Accountant due to a printer problem. These reports were forwarded on line to Board members, but not with enough lead time for the Board members to review the documents.

**Accounts payable** was reviewed by the Board. Checks issued August 12, 2017 were signed and **unanimously approved** by the five Board members. Due to the lack of a printed Cash Reserve Report, check numbers, payees, and amounts were recorded and later tied to the cash reserve report

**Checks written** and issued for bills (Guaranty Bank and Trust) were #8653 through #8666. Beginning check #8653 reconciles to the ending check for last month's approved checks #8652.

**Register - Cash Reserve Report** - The beginning balance (8/10/2017) reconciles to the ending balance from the prior monthly Board meeting (7/13/2017).

**TWSD Financial Statements for January 1 –July 31, 2017.** Printed Statements were not available.

**Billing and usage Report Second Quarter (8-10-2017)** – A printed report was not available

**Back up** flash drive was exchanged between the Treasurer and Accounting Services.

**Old Business:**

**System operation.** Bruce Boydston indicates that the SCADA system, chlorine and pumps are operating properly. A Well technician has been notified concerning a dump valve problem. A check valve/ chlorine delivery is not working and the problem has been presented to Blue Book Engineers.

**Rural Water Authority of Douglas County** The Authority is hosting a well drilling seminar September 27, 2017 7:00 P.M. to 8:30 P.M. at the Parker Library. The speaker will be a State engineer.

**Lambert Ranch** – The Board discussed the status of the loan for the purchase of Lambert Ranch water rights and easements. The loan has been utilized for the purchase of the water rights but there are additional approved funds still available for the cost of easements and associated costs such as engineering and surveying. The Board needs the costs of current engineering (FEI) and past engineering (Leonard Rice Engineers).

The Board needs to know how much available funding is left on the approved loan and to document past engineering costs. Edd Berchem, the TWSD accountant was asked to create a spread sheet showing past engineering invoices with payees, dates and costs.

**Training:** The Board reviewed the well alarm system, dump valve system and pertinent codes.

**Adjourn:**  
9:15 P.M.

**Submitted by:**  
Gary D. Cammarata