

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
June 11, 2020**

**Call to Order:**

7:16 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**TWSD Residents Present:**

None

**Independent Financial Auditor Present:**

David B Green CPA

**Presentation of Independent Audit Report:**

A draft of Thunderbird Water & Sanitation District's Financial Statements and Independent Auditors Report for December 31, 2019 and 2018 was presented to the Board by David B. Green CPA.

The Auditor's Opinion/ Report determined the financial statements present fairly, in all material respects, the financial position of the business-type activities of the Thunderbird Water and Sanitation District as of December 31, 2019 and 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Minutes:**

The DRAFT Board minutes as presented with a minor wording change for the 5-14-2020 monthly Board of Directors meeting was unanimously approved by the Board (5-0).

**Financial:**

Accounts payable was reviewed by the Board. Independent Bank checks dated 6-11-2020 (#9122 - #9131 & #9134 - #9136) were signed. All check payments were unanimously approved for issue (5-0) by the Board. The checks were not issued in numerical order and checks #9132 and #9133 were skipped. These errors occurred because of a malfunction of the QuickBooks accounting system.

**Checks Printed Independent Bank** and issued 6-11-2020 for billings were #9122 - #9131 & #9134 - #9136. Beginning check #9122 reconciles to check #9121 issued on 5-14-2020.

**Register Independent Bank - Cash Reserve Report – Reconciliation** – The beginning cash balance (6-11-2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (5-14-2020 report).

**Register (Chase Bank) - Cash Reserve Report – Reconciliation.** The 5-31-2020 Report cash balances were reconciled to the 4-30-2020 Report cash balances.

**Register (UBS) - Cash Reserve Report – Reconciliation** The 5-31-2020 Report cash balances were reconciled to the 4-30-2020 Report cash balances.

**TWSD Financial Statements for January 1 – May 31, 2020.** The Financial Statements were reviewed. The Board unanimously accepted the Financial Statements (5-0).

**Cut-Off List** – The 5-11-2020 Cut- off List was reviewed by the Board. No exceptions were noted

**Flash Drive Exchange** – The Treasurer and Accounting Services did not exchange accounting transaction back up flash drives.

## **Old Business**

**System Operation** – Chlorine pumps (two new pumps recently installed), water pumps and SCADA system are running properly. Two old chlorine pumps are being rebuilt. The cost of parts will be about \$600. TWSD is considering purchasing Sensus iPeral water meters.

**Rural Water Authority of Douglas County** – A letter was sent to Douglas County in reference to water study programs and funding was requested. No reply has been received to date.

**Lambert Ranch Easements** – The Board has received information from the TWSD Attorney in reference to an updated Lambert easement appraisal report and an invoice for the cost of the update. In addition, a copy of the updated title work for the Lambert ranch easements was received.

## **New Business**

**Fire Hydrants Replacement** – Bruce Boydston received a bid price for the replacement of three specific Fire Hydrants. The Board voted (5-0) to approve the installation of the three fire hydrants for a total price not to exceed \$29,250 and authorized Bruce Boydston to contract with the bidder for the installation.

**Fire hydrant water flow diverters** - Bruce Boydston reported that the cost of a new fire hydrant flow diffuser diverter as discussed by the Board, is \$139. The Board approved the purchase of the diverter.

**Water line leaks** – Barry Gager and Gary Cammarata reported on the status of the leak detection project. All household meters in the District are being tested for leaks. The tests are made on each meter with the use of a SubSurface leak detection instrument supplied by the Colorado Rural Water Association (CRWA) and operated by a representative of CRWA. Barry Gager, Gary Cammarata and Bruce Boydston have been helping to locate, uncover, recover meters and evaluate and grade the signals of the instrument. Tests of about 85 of the 175 meters have been completed. We have graded all meters examined (0,1,2,3). 0= no problem, 3 being the worst of the problems. And recorded comments as needed. Most meters show no indication of any leaks. A few show problems. We seemed to have more exceptions on Hopi Drive.

**Adjourn:**

9:08 PM

**Submitted by:**

Gary D. Cammarata  
TWSD Board Secretary