

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
July 13, 2023**

**Call to Order:**

7:10 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Bruce Boydston and Gary Cammarata

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)

**Auditor Present:**

David Green CPA (TWSD Auditor)

**Residents Present:**

Dan Soo (lot #153)

**Annual Audit Report Presentation:**

David Green CPA presented a DRAFT of the TWSD Financial Statements and Independent Auditor's Report for December 31, 2022 and 2021.

Opinion of the report: The financial statements present fairly, in all material respects, the financial position of TWSD as of December 31, 2022 and 2021.

The discussion included depreciation rates, accounts receivable, future bond issues, water services, professional services, easements costs, capital assets, budgeting and investments.

**Minutes:**

The Board minutes (DRAFT) for the 6-15-2023 Monthly TWSD Board of Directors meeting was reviewed and approved by the Board (3-0) 1 Gary Cammarata, abstained/ absent from the June meeting.

**Financial:**

Accounts payable was reviewed by the Board. Independent Bank checks numbered 9686 – 9701 dated 7-12-2023 and 7-13-2023 were issued and signed. The checks were reconciled to the prior month's issued checks.

All Independent Bank check payments were unanimously (4-0) approved for issue by the Board.

**Independent Bank Register - Cash Reserve Report – Reconciliation**

The current balance was reconciled to the prior month.

**Chase Bank Register - Cash Reserve escrow account - Reconciliation**

The 7-13-2023 Report beginning cash balance reconciles to the 6-9-2023

Report ending cash balances. The last 15 checks issued from Chase Bank are #1088 4-10-2020 through #1103 6-20-2023. (Note: check #1101 was erroneously issued, out of sequence, in 2019)

**UBS Register – Investments Financial Services Inc. – Reconciliation.**

There was no UBS reconciliation. The last UBS Register received was for April 2023. Not able to reconcile July 2023 back to April 2023.

**TWSD Financial Statements for the period ending June 30, 2023 -**

The Financial Statements were reviewed and not accepted by the Board (4-0). There were several incorrect dates on the statements. The statements will be corrected and e-mailed to Board members

**Billing Register** – The Board examined the Billing Register. No exceptions were noted.

**Back-up Thumb Drives -** Thumb Drives were switched between the Treasurer and accounting services (7-13-2023).

**Dana Kepner Co and Sequoya Software** – There is a problem with cooperation between the computerized meter vender (Kepner) and the billing software Co (Sequoya). They need to work together to integrate the billing system to the new computerized meters.

**Old Business:**

**System Operation** – SCADA system, Chlorine and Pumps are all working properly.

**Well 1R Redrill** – We received an updated version of the report from LRE engineering. No material difference from the original was noted. The geology of the well area was discussed.

**New Business:**

**Conference Call Lambert Well Drilling Engineer** – Conference call will be sometime next week. We need to ask questions such as the use of Chlorine vs Chloramine.

**On Line Bond Auction** – Next Tuesday at 2:00pm.

**On Line Bond Sale Results** – Next Wednesday at 10:30am.

**HGE Proposal** - Courtney Hemenway gave the Board a proposal to do both wells (Lambert well and replacement for well 1R) for \$88,000.

**Third Party Operation** – The Board discussed hiring people to take care of TWSD Operations.

**Adjourn:**

10:20 PM

**Submitted by:**

Gary D. Cammarata TWSD Board Secretary